

Annual Report for Freedom of Information of “Training Center of Justice of Georgia” acting upon the authority of the Ministry of Justice of Georgia

(From December 10 of 2013 to December 10 of 2014)

1. In LEPL “Training Center of Justice of Georgia”, 16 applications were filed for requesting the provision of public information during the period of December 10, 2013 up to December 10, 2014. As you know, pursuant to “The General Administrative Code of Georgia” and coherent to the Government Resolution #219 “about the Electronic Request and Proactive Disclosure of Public Information”, from September 2013, “Training Center of Justice of Georgia” facilitates the provision of public information in electronic form via the website my.gov.ge administered by LEPL “Data Exchange Agency” operating within the authority of the Ministry of Justice of Georgia. Related to the aforementioned service, from December 10, 2013, 2 applications were submitted about the electronic request of the public information in “Training Center of Justice of Georgia”.

As for the request about making the amendments to public information, none of the applications were filed on the matter from December 10, 2013 up to December 10, 2014.

2. During the reporting period, from the applications submitted in the Training Center of Justice of Georgia about requesting the public information,

- Corresponding to the applicant’s request, public information was issued in 14 cases,
- 2 applications are under the consideration.

Meanwhile, it should be emphasized that, from December 22, 2013 to June 13, 2014, the responsible person for the access of the public information of the Training Center of Justice of Georgia, of Justice of Georgia, was Nugzar Kakulia, the Deputy Director of the Training Center. However, the responsible person for the access of the public information maintained

by the Training Center was assigned to Ekaterine Gogitidze, the Human Resources Manager from June 13, 2014.

1. 5 from 14 applications about requesting the public information, were considered and approved in favor of such request, by the responsible person for the provision of public information Nugzar Kakulia.
2. And 9 applications were decided to be approved about the request of the public information by the responsible person for the provision of the public information Ekaterine Gogitidze.
3. In frame of LEPL “Training Center of Justice of Georgia” public authorities, relevant authorized persons perform the personal data collection, processing and maintenance items. In the center, the personal data are maintained both in electronic and material form. Electronic Personal data are maintained in the document-flow electronic system of the “Training Center of Justice of Georgia”. The security of the personal data in the document-flow electronic system is assured by the relevant information-technological facilities, which exclude the improper access of unauthorized persons to the personal data.

The provision of the personal data is executed by the LEPL “Training Center of Justice of Georgia”, , from December 10, 2013 to December 10, 2014, pursuant to “The General Administrative Code of Georgia” and “The Law on Personal Data Protection”, thereof, on the basis of the other legal principles.

4. During the reporting period, LEPL “Training Center of Justice of Georgia” did not identify any single case of the violation of the Part 3 of “The General Administrative Code of Georgia” or impose any discipline payment against the staff and the responsible persons of “Training Center of Justice of Georgia”.

5. There were not fixed any case of refusal for providing the public information, requested by the “Training Center of Justice of Georgia”.
6. There were not appealed any of the decision made by the “Training Center of Justice of Georgia” about processing and providing of the public information.
7. No expenses were derived from the provision of the public information by the “Training Center of Justice of Georgia” during the reporting period.
8. 8 from 16 applications submitted about the request on of the public information, were filed by the non-government organizations; 4 were from the citizens,1 were from the media, three from the various public institutions.